

BOARD OF TRUSTEES
WESTERVILLE PUBLIC LIBRARY
AGENDA

AUGUST 23, 2011

CALL TO ORDER

1. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Delegations wishing to be recognized on any agenda item are to identify themselves at the point on the agenda they wish to be recognized.

2. DISCUSSION AND APPROVAL OF MINUTES

ACTION NEEDED: Consider a motion to approve the minutes of July 26, 2011.

3. PERSONNEL/CONSENT CALENDAR

Action by the Board of Trustees in "A motion to adopt the consent calendar" means that all items appearing herein are adopted by a single motion unless a member of the Board or the Director requests that any item be removed from the Consent Calendar and voted on separately.

ACTION NEEDED: Consider a motion to approve the August Personnel Consent Calendar as presented or amended at the meeting.

4. DISCUSSION AND APPROVAL OF STATISTICAL REPORT

ACTION NEEDED: Consider a motion to approve the July 2011 Statistical Report.

5. REPORT BY THE FISCAL OFFICER

The Fiscal Officer will present her monthly report assessing the year to date revenues and expenses. (See Item 5).

6. DISCUSSION AND APPROVAL OF FINANCIAL REPORT

ACTION NEEDED: Consider a motion to approve the July 2011 Financial Report.

7. DISCUSSION AND APPROVAL OF PAYMENT OF BILLS

ACTION NEEDED: Consider a motion to approve the payment of bills for July 2011.

8. OLD BUSINESS

There is no old business to come before the Board.

9. NEW BUSINESS

a. **Gifts**

Restricted:

\$55.00 from Gloria Williams for large print books in memory of Ransome R. Williams, M.D.

ACTION NEEDED: Consider a motion to accept the gift as presented.

b. **Depository Agreements**

The Fiscal Officer will present recommendations for accepting depository contracts for library funds as required by Ohio Revised Code.

ACTION NEEDED: Consider a motion to award the library's Depository Agreements as presented and/or amended at the meeting.

10. INFORMATION ITEMS

a. **Director's Report**

1. **Replacement Levy Update**

Mr. Barlow will give a complete update as to the activities of the Citizens for the Westerville Public Library. The committee has done an outstanding job in preparing materials and strategies for this critical election.

2. **Summer Reading Program**

The 2011 Summer Reading Program was a great success. Congratulations to the staff for surviving yet another hectic summer. Here are some of the statistics:

- o Beginners: 743 registered, 5,688 activities logged
- o Kids: 1,714 registered, 11,848 hours logged
- o Teens: 668 registered, 18,743 hours logged
- o Adults: 545 registered, 2,055 reviews logged

Most Reviewed Titles for Adults:

1. The Help by Kathryn Stockett
2. Smokin' Seventeen by Janet Evanovich
3. Bossypants by Tina Fey
4. Now You See Her by James Patterson
5. Heaven Is For Real by Todd Burpo

b. Department Reports

Attached is a summary of the monthly department reports [see Item 10-B]. Department Managers will be available to review their reports and respond to comments and questions.

11. BOARD COMMITTEE REPORTS

- | | |
|---------------------|---------------|
| 1. Finance & Budget | Mike Fultz |
| 2. Human Resources | Jack Shinnock |
| 3. Marketing | Karen Scholl |
| 4. Technology | Karen Scholl |

12. BOARD DISCUSSION ITEMS

13. LIBRARY FOUNDATION REPORT

14. FRIENDS OF THE LIBRARY REPORT

15. IMPORTANT DATES

- a. Next Board meeting – Tuesday, September 27th, 2011 at 7:00 PM in the Board Room.
- b. NOVEMBER 8th – **Protect Our Library!**

16. ADJOURNMENT

17. DEPARTMENT REVIEW

Ms. Beth Weinhardt, Manager of Local History/Anti-Saloon League Museum, will give a brief presentation on her department, and provide a tour of the department for those interested.