

Minutes

Library Board of Trustees Finance and Facilities Committee Meeting

April 26, 2016

Present: Melissa Hodek, Chair, Mary Lightbody (arrived 5:42 p.m.), Jack Shinnock, Don Barlow, Executive Director, Dan Griscom, Fiscal Officer

- Ms. Hodek called the meeting to order at 5:40 p.m.
- Minutes from the March 21, 2016 meeting were approved.
- Ms. Hodek suggested that future agendas include a section for items that were tabled in prior meetings.
- The committee discussed the following items:
 - Ten-Year Budget
 - Review of Fiscal Officer's Goals – the Committee decided that June 2016 is the new target date for completion of the ten-year budget. The goal to link the budget to the strategic plan will be moved to 2017.
 - Emergency Management Plan
- The next meeting will be held May 24, 2016 at 5:30 p.m. Agenda items will include review of the 2017 Budget, the Ten-Year Budget, and the Emergency Management Plan.
- The meeting was adjourned at 6:48 p.m.

Minutes submitted by: Dan Griscom