

Minutes

Library Board of Trustees Finance & Facilities Committee

January 20, 2015

Present: Michael Fultz, Chair; Melissa Hodek, Jack Shinnock, Don Barlow, Executive Director, Dan Griscom, Fiscal Officer and Steve Owley, Manager of Support Services.

- Mr. Fultz called the meeting to order at 6:00 p.m.
- Minutes from the December 9, 2014 meeting were approved.
- The committee reviewed financial reports for December 2014 as presented by Mr. Griscom.
- The draft Fiscal Policy Manual was discussed and revised.
- The next meetings of the Finance & Facilities Committee were established as follows:
 - February 3, 2015 at 6:00 p.m. – to work only on the Fiscal Policy Manual
 - February 17, 2015 at 6:00 p.m. – regular monthly meeting
- The meeting was adjourned at 8:07 p.m.

Minutes submitted by: Dan Griscom