

Minutes

Library Board of Trustees Finance and Facilities Committee Meeting

March 21, 2016

Present: Melissa Hodek, Chair, Mary Lightbody, Jack Shinnock, Don Barlow, Executive Director, Dan Griscom, Fiscal Officer

- Ms. Hodek called the meeting to order at 5:32 p.m.
- Minutes from the January 19, 2016 meeting were approved.
- The committee discussed the following items:
 - Proposed permanent appropriations for 2016
 - Ten-year budget projection
 - Capital budget needed
 - Emergency response plan
 - Other ways for library to make money
 - There should be a quarterly review of Dan's goals
- Next meeting: April 26, 2016 at 5:30 p.m. Agenda items will include review of the ten-year budget and assumptions; review/discuss first ten pages of emergency response plan; and spend ten minutes on Dan's goals. The following items were tabled: capital fund budget and ways for the library to make money.
- The meeting was adjourned at 6:55 p.m.

Minutes submitted by: Dan Griscom